

ST. MATTHEWS BAPTIST CHURCH
3515 Grandview Avenue
Louisville, Kentucky 40207-3799
502-896-8882 • www.smbclouisville.org

D. Leslie Hollon, Ph.D.
Pastor

Deacon Gift-Based Ministry Teams 2008-2009

CARE-GIVING MINISTRY TEAM

Team Co-Leaders: Tom Larimore and Belinda Reis

Team Members:

Eleanor Bowers	Wendell Hawkins	Sandy Martin
Madeline Grieb	Barbara King	Clarice Mitchiner

Serve as the congregational care arm of the deacons by adding support to persons in time of need.

- Minister to those who are experiencing grief and in need of support in times of need. Focus on the needs of widowers.
- Implement a follow up phone call program for people returning home from hospitals and nursing homes.
- Organize transportation for members who need assistance to & from the church campus and/or medical appointments.
- Assist related care-giving ministries in our church e.g., Helping Hands and the Naomi Ministry.
- Relate with members who are aging towards but not yet ready for being assigned to the HUGG Ministry.
- Develop and Implement a Pew Section Worship Care ministry which will help members be aware of the needs of people who normally sit in their worship area.
- Develop and implement the Sunday Morning Worship Service Intercessory Prayer ministry.
- Coordinate and prepare the quarterly serving of communion to our HUGG friends. (Assign one person to have responsibility for calling deacons and members of SMBC in order to have sufficient number available.) Consider partnering with young people in order to encourage intergenerational participation.

CHURCH MEMBER MINISTRY TEAM

Team Co-Leaders: Laura Broadwater and Mike Johnson

Team Members:

Rick Caswell	Jack Gish	Willis Tassie
Faye Dail	Tom Kirkpatrick	

Identifying and coordinating selected spiritual formation ministries for members through the life of the church.

- Encourage and facilitate specific prayer events in our church life, e.g., Holy Week 180 hours of prayer, on-line approach.
- Facilitate a program of quarterly contacts with membership, asking how we may be supportive of them, praying for them and highlighting a special church emphasis.
- Prepare, distribute and recruit deacons to assist in receiving the morning offering and in serving the Lord's Supper as scheduled. Train deacons to serve efficiently in this service rotating on a sign-up schedule.
- Assure the availability of the elements for communion service. Prepare elements and set the table for observing communion. Provide clean up service following the communion service.
- Communicate with members who are serving in the military.
- Recruit leadership for coordinating the Gatherings as a ministry of small group fellowships.
- Develop and Implement a ministry approach to activate inactive members.

FAMILY LIFE MINISTRY TEAM

Team Co-Leaders: Jon Rainbow and Jim Hord

Team Members:

Tony Arnold	Fran Catlett	Dan Wendelin
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Partner with SMBC staff and church members to strengthen family life of our congregation and community through Family Life Ministry.

- Develop and implement connections and support for single parent families.
- Coordinate marriage enrichment opportunities.
- Develop and implement couples' mentoring ministry.
- Coordinate family enrichment opportunities.
- Coordinate parent enrichment opportunities.
- Develop and implement financial counseling and educational opportunities and resources

FIRST IMPACT MINISTRY TEAM

Team Co-Leaders: Virginia Garren and Mac McCord

Team Members:

George Cloutier	Tom Logue
Seyoung Kang	Subhro Sircar

Initiate a first follow-up with people who are on campus as guests. Then collaborate with other church teams to follow-up with the guests in helping seekers become believers and believers become disciples.

- Provide a welcome gift and packet of information on the Sunday afternoon of a worshiper's visit. Recruit and train gifted members to participate in this "two minute" response.
- Provide a connecting time for guests before & following Sunday morning worship services.
- Seek to implement ways of identifying visitors and extending a warm welcome to them – through "Pew Greeters" program.
- Coordinate greeters for Sunday morning 8:45 and 11 a.m. worship services.
- Continue a coordinated follow-up with certain guests, designated by the staff liaison.

MISSION POINTS MINISTRY TEAM

Team Co-Leaders: Mike Payne and Dan Case

Team Members:

Cindy Anderson	Joe Dean	Joana Johnson
Linda Hoffman	Mike Norman	Bobbie Whitten

Collaborate with the congregation, teams, and as appropriate to the community, about our concerted mission efforts with the outcome that each SMBC member has an outlet for his or her mission passions.

- Expand our awareness of the needs in Louisville and seek opportunities for our church membership to share the gospel by mission ministries.
- Coordinate our Summer Wednesday Missions.
- Coordinate our Christmas Connection Missions.
- Coordinate with WMU to host the June 2009 WMU National Gathering.
- Facilitate individuals and teams in a refugee ministry.
- Communicate with missionaries who are related to SMBC.
- Coordinate SMBC's missions partnerships with the Baptist Fellowship Center and Simmons College.

NEW MEMBER ASSIMILATION TEAM

Team Co-Leaders: Robin Alster and Anne Faulls

Team Members:

Lee Roy Ash	Ted Peak	Thelma Walters
Jim Brock	David Short	

This Ministry Team has the responsibility of introducing new members to the church and its ministries. The purpose is to help new members integrate into the life of the church.

- Welcome new members to SMBC, present them with information about the church, and introduce them to the ministries of the church.
- Assist new members in discovering their spiritual gifts and in finding a place to utilize those gifts in ministry.
- Assist with a New Members Open House Reception in the Pastor's home.
- Further develop and utilize a new member tracking system, with quarterly reports to the Team.
- Enlist active members of the church to develop relationships with new members, to nurture them, and to help them grow as Christians who are committed members of St. Matthews Baptist Church.
- Assist Pastor in preparation for baptismal services. Assist candidates with preparation for baptism. Assure an adequate supply of gowns, towels and other necessary items for the event. Accompany candidates in returning to the worship service.
- Connect new Christians with a discipling ministry.

DEACON CHAIR APPOINTED COMMITTEES:

ORDINATION COMMITTEE

Mike Payne David Short Fran Catlett
Anne Faulls Steve Pennington
Virginia Garren Tom Kirkpatrick

Assumes the responsibility to evaluate and recommend candidates who are exploring their call from God for vocational ministry.

- Process applications for ordination (or licensing) to vocational ministry as outlined in the Ordination Guidelines handout.
 - Serve as liaison with candidates requesting ordination.
 - Work through the Pastor's office to assure the proper preparation of the Ordination Certificates.
 - Schedule the time and reserve the room for the Ordination Council, working closely with the Pastor and the Deacon Chair.
 - Participate in preparation for the Ordination Council and Service, under the direction of the Pastor and Deacon Chair.
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PASTOR RELATIONS COMMITTEE

Steve Pennington , Chair
Mike Payne , Chair-Elect
Jack Fox, Co-Chair Personnel
Debbie Cotton, Co-Chair Personnel
Tom Logue
Tom Larimore

Membership: This committee shall consist of four (4) members of the Deacon Council as shown below, plus the Chair of the Personnel Committee. The at-large members shall be selected by the Deacon Council at its October meeting and shall serve two (2) year terms on a rotating basis, so that one (1) at-large member rotates on/off each year. The Chair of the Deacon Council shall serve as Chair of this committee.

- i. Chair of the Deacon Council
 - ii. Chair-Elect of the Deacon Council
 - iii. Two (2) at-large members serving on the Deacon Council
- Provide a **confidential** resource for the Pastor to seek assistance, counsel, and support for his ministry.
 - Provide the format for **confidential** conversation around concerns, assessments, and evaluations of pastoral leadership.
 - Serve as liaison between Pastor and the church at large.
 - Pray regularly for the Pastor.